

DO YOU NEED A TRANSCRIPT?

Former Skowhegan Area High School students may request transcripts free of charge by completing the form below. All fields are required to be filled out.

You can fax it to **207-742-7830**, email to **jwitty@msad54.org**, or you may also mail your written request to:

Skowhegan Area High School
61 Academy Circle
Skowhegan, Maine 04976
Attn: Guidance

Name: _____
(legal name at time of graduation)

Date of Birth: _____ Year of Graduation: _____

Graduation requirements were completed at:

- ☐ Skowhegan Area High School
- ☐ Marti Stevens Learning Center
- ☐ MSAD #54 Adult & Community Education

I have not yet graduated, but my intended year of graduation is: _____

Please send my transcript to (name of college,
employer, or self):

Email/mailling address to send transcript (email
is faster)

*Signature: _____

(Required, if under 18 must be signed by parent/guardian)

***Do not type out name in replace of signature. Actual signature is required for a transcript to be issued.**

***Transcripts issued directly to an individual will be labeled unofficial. Official transcripts can only be sent directly from SAHS to post-secondary institutions and/or potential employers.**