

JASON BELLEROSE  
PRINCIPAL

RYAN LIBBY  
ASSISTANT PRINCIPAL

DYLAN ENGLER  
ASSISTANT PRINCIPAL

# Skowhegan Area High School and Bloomfield Academy



DANIEL F. HYLAN  
DIRECTOR OF GUIDANCE

BRIAN JONES  
ATHLETIC DIRECTOR

January 21, 2025

Dear Parents/Guardians:

Parent Teacher Conferences for Semester 2 will be held **Wednesday, February 26th, 2025, from 4:00-7:00 pm**, with a snow date of Thursday, February 27th. If you are unable to attend conferences on this date please feel free to reach out to teachers directly to schedule a time to talk about your child's progress. If needed, guidance counselors can also assist in making these connections. This round of conferences is intended to be used to make initial contacts with any new semester 2 teachers and provide an opportunity to check in with teachers your student has for the full year.

SAHS continues to utilize a web-based program called Conference Manager to schedule conferences directly with teachers. To begin the process of scheduling conferences with your child's teachers, please go to <https://sahs.msad54.org> and click the SAHS Conference Manager button which can be found under the Quick Links section of the SAHS homepage. This will launch the Conference Manager program. The parent guide sheet will take you through the process of creating an account, booking your conferences, and printing your Parent Teacher Conference schedule. If you created an account in a previous year, the account username and password should still be active.

Parents are encouraged to create accounts as soon as possible to receive system emails and information. The window to book conferences for our Semester 2 PTC night will open at 8:00 a.m. on 2/3/25 and will close on 2/25/25 at 8:00 p.m. **It is important to note that conferences must be booked in advance of the conference evening.** Should you not have access to the Internet to book conferences, please come to SAHS between 10:00am and 11:00am any school day the conference scheduling window is open and we will gladly assist you with the conference booking process.

Conferences will be ten minutes long. If ten minutes is not enough time, please schedule a follow-up meeting with the teacher. Also, we ask that parents honor their scheduled conference times. If you miss your conference appointment, please reach out to your child's teacher and continue with your other scheduled conferences. Parents are encouraged to bring their students to conferences so they can be part of the conversations.

Thank you for your continued interest in your child's education. We are all invested in the success of your student at Skowhegan Area High School.

Sincerely,

SAHS Administrative Team